From: TRC Communications

Sent: Thursday, 9 December 2021 4:40 PM

To: -All TRC Staff

Subject: Friable Asbestos Update – Thursday 9 December

Attachments: Friable Asbestos Incident - FAQs.pdf

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Hi all,

What updates are there on the situation?

A report and scope of works for the remediation of the impacted area has been received from the environmental hygienist. This scope of works includes remediation work on a 25m2 area including the disposal of furniture, carpet, personal effects, roof tiles, etc.

We are now awaiting a formal quote from the asbestos removalist specialist so this work can begin.

When will remediation works begin?

We currently anticipate that remediation works will begin on Monday 13 December.

How long will remediation works take?

Beyond the necessary remediation works, repairs need to be undertaken on the air condition system. As yet we do not have definite timeframes for this work, and consequently when staff can return to the office, but we will provide an update as soon as possible.

Who has been engaged to assist with the testing and remediation process?

EnviroScience Solutions have been engaged as our environmental hygienist.

We will inform staff of who has been engaged as the asbestos removalist once we have a signed contract.

Where can I find out more information?

We are aware that a number of staff have a range of questions about this incident.

To assist with answering these questions we have created a FAQ sheet (attached) and <u>a section on MILO</u>. Supervisors with outdoor staff, we ask that you print and share these FAQs with your staff.

We would also encourage all supervisors to collate any questions their staff may have and send them to trccomms@tamworth.nsw.gov.au so they can be answered and added to the FAQ page.

Where can I get support?

Our Health and Wellbeing team is available to provide support for all staff. You can reach Mags Noonan on ext. 5472, or Amanda Sippel on ext. 5279.

Mags and Amanda can connect you with psychologists or counsellors through Council's Employee Assistance Program (EAP).

Work is continuing on investigating lung function testing and we will provide and update to staff on this when it is available.

Thanks,

Jason Collins

Executive Manager Strategy and Performance

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